

Ministry of Community Safety and
Correctional Services

St. Lawrence Valley Correctional and
Treatment Centre/Brockville Jail

P. O. Box 8000
1804 Highway # 2 East
Brockville, ON K6V 7N2

Brockville Jail Site
10 Wall St.
Brockville, ON K6V 4R9

Telephone: (613) 342-1456
Facsimile: (613) 342-0962

Ministère de la Sécurité communautaire et
des Services correctionnels

Etablissement de traitement et Centre
correctionnel de la vallée du Saint-
Laurent/Prison de Brockville

C.P. 8000
1804, Route n° 2 Est
Brockville ON K6V 7N2

Prison de Brockville
10, rue Wall
Brockville, ON K6V 4R9

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March 14, 2007

RE: CRIMINAL BACKGROUND CHECK for **

Dear Sir or Madam:

**** is applying to be a volunteer** at the St. Lawrence Valley Correctional & Treatment Centre/Brockville Jail. Such volunteers are required to disclose whether or not they have any conviction or have been charged under any federal or provincial enactments.

We are asking that this volunteer obtain, through your Police Detachment, the following:

- Criminal record check to be conducted through the Canadian Police Information Centre (CPIC) for the purpose of assisting MCSCS, St. Lawrence Valley Correctional and Treatment Centre/ Brockville Jail in assessing the suitability of this volunteer.

Should you have any questions, please do not hesitate to call the Superintendent, Jim Empey @ (613) 341-2892, or the Security Manager, Jim Antle at (613) 341-2889.

Thank you,

Jim Empey
Superintendent
St. Lawrence Valley Correctional and Treatment Centre/Brockville Jail